|  |  |  |
| --- | --- | --- |
| **REPORT TO** | **ON** | |
| **General Licensing Committee** | **24 July 2018** | |
|  | | |
| **TITLE** | | **REPORT OF** | |
| **Licensing Activity – June 2018** | | Head of Licensing | |

|  |  |
| --- | --- |
| Is this report confidential? | **No** |

1. **PURPOSE OF THE REPORT**

This report provides information to members on Licensing Activity, including applications received, enforcement checks and referrals to partner agencies

1. **CORPORATE PRIORITIES**

The report relates to the following corporate priorities:

|  |  |
| --- | --- |
| Excellence and Financial Sustainability | x |
| Health and Wellbeing |  |
| Place |  |

Projects relating to People in the Corporate Plan:

|  |  |
| --- | --- |
| People |  |

**3. RECOMMENDATIONS**

3.1 That Members note the progress made by the Licensing Service for the month of June 2018

**4. BACKGROUND TO THE REPORT**

**E+W**

4.1 Monthly updates on service delivery have been a regular item on the General Licensing Committee Agenda and include in table format the activity carried out by the Licensing Service

4.3 Areas of particular note include a Licensing Review where the applicant is the Licensing Authority, refresh and update Approved Testing Station requirements.

**5. CONSULTATION CARRIED OUT AND OUTCOME OF CONSULTATION**

**N/A**

**6. Financial implications**

6.1 There are no direct financial implications arising from this report.

**7. LEGAL IMPLICATIONS**

7.1There are no direct legal implications arising from this report.

**8. COMMENTS OF THE STATUTORY FINANCE OFFICER**

There are no financial comments in line with paragraph 5.1 of the report.

**9. COMMENTS OF THE MONITORING OFFICER**

There are no legal implications identified.

**10. OTHER IMPLICATIONS:**

|  |  |
| --- | --- |
| * **HR & Organisational Development** * **ICT / Technology** * **Property & Asset Management** * **Risk** * **Equality & Diversity** | None  None  None  We must continue to improve further the quality of the service. We must do everything possible to protect the general public. A failure to continue to achieve high standards in our Licensing service could result in reputational damage.    None |

**11. APPENDICES**

Appendix A - Improvement Plan 2018/19

Appendix B- Performance figures for the month of June 2018.

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| Report Author: | Telephone: | Date: |
| Mark Marshall | 01772 625401 | 4 July 2018 |